



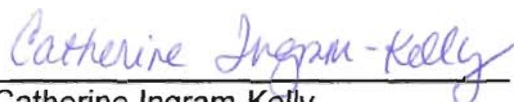
DEBRA BOWEN | SECRETARY OF STATE
STATE OF CALIFORNIA | ELECTIONS

1500 11th Street, 5th Floor | Sacramento, CA 95814 | Tel (916) 657-2166 | Fax (916) 653-3214 | www.sos.ca.gov

RESPONSE REQUIRED NO LATER THAN MAY 27, 2008

DATE: May 15, 2008

TO: ALL COUNTY CLERKS/REGISTRARS OF VOTERS (08175)

FROM: 
Catherine Ingram-Kelly
Program Manager, Elections and CalVoter

SUBJECT: 15-day Statewide Direct Primary Report of Registration Forms

Elections Code section 2187(d)(3) requires each county to send a summary statement of the number of persons registered in their county as of 15 days prior to each primary election. Please send your registration numbers as of close of business May 19, 2008, to us as soon as possible, but no later than May 27, 2008.

You may send us your county summary counts of registered voters via:

- ☐ Calvoter electronic transmission – please indicate the file name
- ☐ Keying data directly onto the Calvoter system
- ☐ The enclosed set of County Specific Input Forms
- ☐ Your own computer produced summary sheets (*in our format please*)

Regardless of which method your county uses, we ask that you **EMAIL or FAX a copy** of the data you are submitting. This will allow us time to ensure the accuracy of the data and to proof the report.

Please ensure that your county's Assembly, Senate, Congressional, Board of Equalization, and Supervisorial District(s) registration totals agree with the reported countywide registration totals. Please also confirm that the cities, along with the unincorporated area registration totals, agree with the reported county registration totals. You will also need to report the registration totals for the *Non-Qualified Political Bodies* attempting to qualify for the June 2008 Primary Election. These numbers should be reflected in the appropriate districts and cities in your "Miscellaneous" column.

Enclosed for your use is a Statement of Registration Certification form, which **must** accompany your registration data regardless of your transmittal method.

15-day Statewide Direct Primary Report of Registration Forms
May 15, 2008
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If you need to make any changes to your data after its submittal, you must notify us of your change in order for the information to be corrected in time for the final printing of the report. If you make any changes to your data, you will need to complete another county Statement of Registration Certification form. The county specific input form(s) and the checklist will be mailed to each county.

If you have any questions, I can be reached at (916) 651-8975 or by email at cingram-kelly@sos.ca.gov. For questions directly related to Calvoter data transmission, please contact the Calvoter Help Desk at 1-888-VOTECAL (1-888-868-3225) Thank you for your assistance.

Enclosure(s): Statement of Registration Certification form
Number of Registered Voters in Selected Non-Qualified Political Bodies form
County Specific Input forms (Mailed)
Checklist for Voter Registration Reporting (Mailed)

May 19, 2008

STATEMENT OF REGISTRATION CERTIFICATION

(Please complete and return this document when sending your voter registration data.)

STATEMENT OF REGISTRATION

I, _____, Registrar of Voters, or County Clerk, of the (City and) County of _____, do hereby certify pursuant to Elections Code section 2187 that the summary statement of the number of voters in the (city and) county as of the nineteenth day of May, 2008 is set forth as shown on the pages affixed to this certificate.

We are reporting our registration data in the following format (please indicate):

____ SOS input forms

____ County produced summary sheets (in SOS format)

(If applicable) We have also reported our registration via CALVOTER by:

____ Electronic CALVOTER report file named RORDATA.TXT

____ Directly keyed the data into CALVOTER.

DATED:

Registrar of Voters or County Clerk:

This _____ day of _____, 2008

Deputy

PUT SEAL HERE

Contact telephone #:

E-mail address:

**Number of Registered Voters in Selected
Non-Qualified Political Bodies
as of
May 19, 2008**

COUNTY OF _____

Non-Qualified Political Body

Number of Registered
Voters*

Anarchy and Poverty Party (APP).....

Christian Party (CP)

Neuroscience Party (NSP)

New World Party (NWP)

Reform Party (REF)

Utopia Manifesto Party (REF)

*Please remember to apportion these numbers in the "Miscellaneous" column in your Statement of County Registration Statistics (in the appropriate districts and cities reports).

At this time, these are the only parties that have notified the Secretary of State's Office of their intention to qualify for the June 2010 Direct Primary Election.

STATEMENT OF REGISTRATION

May 19, 2008

REPORTING PACKET

JUNE 3, 2008

STATEWIDE DIRECT PRIMARY ELECTION

Instructions:

Please EMAIL or FAX these completed forms to the attention of

Catherine Ingram-Kelly
FAX: (916) 653-3214
EMAIL: cingram-kelly@sos.ca.gov

Once emailed OR faxed, please mail them to:

Secretary of State – Elections Division
ATTN: Catherine Ingram-Kelly
1500 11th Street, 5th Floor
Sacramento, CA 95814

Checklist for Voter Registration Reporting
15-day May 19, 2008 Statewide Direct Primary Report of Registration

Statement of Registration as of May 19, 2008

➔ ***Deadline to report: May 27, 2008!***

Reporting electronically via CALVOTER

- ☐ Generate the ROR file. It should be named "RORDATA.TXT". Transfer the file to the folder C:\CALVOTER\OUTBOX on the CALVOTER workstation. Submit **via email or fax a copy** of your registration totals along with your Statement of Certification form (please affix your county seal).

Keying your data directly into CALVOTER

- ☐ Choose Admin from the menu bar and select Report of Registration and then Registration Statistics from the successive menus. Be sure to complete all available fields on both the City Statistics and District Statistics tabs. Please verify that all totals balance. Submit **via email or fax a copy** of your registration totals along with your Statement of Certification form (please affix your county seal).

Reporting registration totals using County Specific Input Forms

- ☐ Complete the enclosed County Specific Input Forms. If your voter registration system generates a report in substantially the same format, you may substitute that for our forms.
- ☐ Calculate your countywide registration totals for the Parties Attempting to Qualify. Complete the enclosed Number of Registration Voters in Selected Non-Qualified Political Parties. (Be sure these registrants are also included in your calculations of the "Miscellaneous" registration for your county and its political subdivisions.)
- ☐ Submit **via email or fax a copy** of your registration totals along with your Statement of Certification form (please affix your county seal).

As soon as possible, please email or fax your complete ROR packet to the attention of Catherine Ingram-Kelly at (916) 653-3214. Your complete ROR packet must include: (1) countywide registration totals for all political subdivisions in your county; (2) a completed Statement of Registration Certification form; and (3) the Number of Registered Voters in Selected Non-Qualified Political Bodies form. Your statement must be received **no later than May 27, 2008**.

Once you have completed and emailed or faxed the ROR packet, mail the hard copies to the Secretary of State – Elections Division, ATTN: Catherine Ingram-Kelly, 1500 11th Street – 5th Floor, Sacramento, CA, 95814.

If you discover you need to make changes or corrections to your statement once it has been submitted, please contact Catherine Ingram-Kelly immediately by phone at (916) 651-8975 or by e-mail at c Ingram-kelly@sos.ca.gov.